

Charter Hall Visiting Postdoctoral Scholar Award

In 2017, the Charter Hall Group (property developers of Raine Square) announced their partnership with the Raine Medical Research Foundation as their charity of choice, undertaking a corporate commitment to help support the Foundation's future funding of medical research.

Guidelines and Conditions

1. Purpose

The Charter Hall Visiting Postdoctoral Scholar Award is intended to facilitate the visit of a high-achieving international postdoctoral research scientist, who is in the early stages of their career, to an academic research institution in Western Australia. The purpose of the Award is to bring new knowledge and/or techniques in medical research, facilitate the training of staff and students, initiate and undertake collaborative research, and advance medical research.

2. Definitions

For the purpose of the Charter Hall Visiting Postdoctoral Scholar Award, the following definitions apply:

- (1) The 'Raine Foundation' is the Raine Medical Research Foundation.
- (2) 'Charter Hall' is Charter Hall (ABN 15 051 363 547) of Level 5, 225 St Georges Terrace, Perth WA 6000.
- (3) The 'Award' refers to the annual Charter Hall Visiting Postdoctoral Scholar Award.
- (4) The 'Research Committee' is the Raine Medical Research Foundation Research Committee, and may include co-opted specialist representatives as required.
- (5) The 'host institution' is an academic research institution in Western Australia.
- (6) The 'Charter Hall Visiting Postdoctoral Scholar' is the distinguished title given to the recipient of this Award.

3. Nominations

Subject to availability of funds, nominations shall be:

- (1) invited annually, normally in February;
- (2) open to all academic research institutions in Western Australia;
- (3) submitted by the Head of School or Director of Centre/Institution.

Nominees shall be of a high academic standing and shall normally:

- (1) be in the early stages of their postdoctoral research career;
- (2) have demonstrated original concepts, skills or techniques in their chosen research field; and
- (3) have a proven outstanding publication record as first author in top international journals that have the highest impact factor in the particular field of medical science.

4. Duration of Visit

- (1) The duration of visit shall be for a minimum period of four weeks, with an unspecified maximum period, normally up to twelve weeks.
- (2) Visiting Postdoctoral Scholars are expected to be based at the host institution and shall normally work full-time for the duration of the Award.
- (3) Research may not commence until the appropriate Ethics or Biosafety Clearance has been obtained, which shall be the responsibility of the Visiting Postdoctoral Scholar and host institution.

5. Assessment Criteria

- (1) The assessment criteria for an Award shall be:
 - (a) the quality of the nominee in terms of scientific achievements, track record, and university ranking; and
 - (b) the contribution that the Visiting Postdoctoral Scholar shall make to the host institution and research community in Western Australia.
- (2) The Research Committee shall assess and determine the Awards on a competitive basis.

6. Funding

- (1) Funding allows for a return Economy Class airfare (at the most economical rate – equivalent to “Around the World”), and a daily allowance (*per diem*) is payable at a rate up to \$150*. Neither a salary nor honorarium is payable.
- (2) The Award will be funded on a shared basis between Charter Hall and the host institution(s), with Charter Hall contributing 70% of the total costs. More than one researcher or School/Institution may contribute to the 30% share in total costs. The maximum contribution from Charter Hall for one Award shall be \$10,000, and no additional funding shall be provided.
- (3) Any variation in budget shall be subject to approval by the Research Committee.
- (4) The Visiting Postdoctoral Scholar may be permitted to combine the visit with an international conference in Western Australia, provided that the Raine Foundation and Charter Hall shall receive full acknowledgment in programs, publicity and all promotional material.

* Pending ratification by the Research Committee.

- (5) The Raine Management Office shall co-ordinate the financial arrangements in consultation with the nominating institution and the Visiting Postdoctoral Scholar.

7. Guidelines

Nominations shall include:

- (1) an online Nomination Form – registration and submission via the link on the Raine Foundation website: <http://rainefoundation.org.au/funding/charterhall-visiting-postdoc-scholar-award/>). The Nomination Form cannot be amended after the closing date/time. Nominations that do not comply with formatting requirements may be deemed ineligible.
- (2) the proposed dates and duration of the visit, and a timeline of activities.
- (3) the nominee's Field of Research and a description of the specialist area of expertise.
- (4) the proposed research and other collaborative activities to be undertaken, including aims and significance, and suitability of the research environment at the host Institution. An overview of collaborative activities shall also be provided, for example, lecture presentations, seminars, teaching and research programs, provision of new clinical procedures and/or scientific methods, and participation in conference or research forums.
- (5) the benefits and outcomes expected to arise from the visit including the development of research strengths within the host institution, the training and transfer of skills and expertise, and dissemination of new knowledge to staff and students. A summary of planned joint ventures, publications, grant partnerships, global networking opportunities, and/or future research initiatives should be included.
- (6) a detailed curriculum vitae for the nominee consisting of not more than four pages; minimum acceptable font size of 10 point, 1.5 line spacing, and margins of at least 2 cm; uploaded in PDF format. The document shall not exceed 5 MB and be labelled as shown in the relevant section of the Nomination Form.
- (7) a Biosketch and photograph of the nominee, which may be used for promotional purposes. The photograph, to be uploaded in JPEG format, shall be no less than 300 dpi and labelled as shown in the relevant section of the Nomination Form.
- (8) Budget information – please refer to Clause 6 for funding details. It is important that budgets are calculated accurately, as requests for additional funding will not be approved. An airfare quote shall be uploaded in PDF format (not exceeding 5 MB) and labelled as shown in the relevant section of the Nomination Form.
- (9) Governance Approvals relevant to the research (eg. ethics, biosafety), shall be uploaded in PDF format (if available) or sent separately to the [Raine Management Office](#) before commencement of the visit. Uploaded documents should be labelled as outlined in the relevant section of the Nomination Form.
- (10) The Certification Form should be downloaded from the [Raine Medical Research Foundation website](#). Signatures of the Nominee, Host Co-ordinator, and Head of School or Director of Centre/Institute are mandatory and must be submitted in the online nomination by the closing date and time. Nominations that are submitted without all signatures on the Certification Form will not be considered. The form should be uploaded in PDF format and labelled as outlined in the relevant section of the Nomination Form.

8. Management of Award

Upon allocation of the Award:

- (1) The Raine Management Office shall:
 - (a) notify the host Head of School or Director of Centre/Institution the outcome of their nomination;
 - (b) send a formal invitation to the Visiting Postdoctoral Scholar to confirm the financial arrangements, the terms of award and immigration requirements;
 - (c) co-ordinate the financial arrangements in liaison with the host institution;
 - (d) administer a program of publicity and promotion in conjunction with the host institution;
 - (e) provide a flyer and opening slide for the Visiting Postdoctoral Scholar's Raine Lecture.

- (2) The host Head of School or Director of Centre/Institution (or Host Co-ordinator) shall:
 - (a) provide a brief biography of the Visiting Postdoctoral Scholar;
 - (b) prepare a program of activities for the Visiting Postdoctoral Scholar and invite interested groups to seminars or lectures;
 - (c) schedule a lecture as part of the Raine Lecture Series;
 - (d) provide the Raine Management Office with a media press statement, and assist in promoting the visit;
 - (e) arrange for the Visiting Postdoctoral Scholar to meet the Chair of the Research Committee, and appropriate executives of the host institution (e.g. Vice-Chancellor, Dean or Head of Department);
 - (f) submit a report to the Raine Foundation at the conclusion of the visit that outlines -
 - (i) the activities undertaken by the Visiting Postdoctoral Scholar and the outcomes for the host institution and academic research community in Western Australia;
 - (ii) proposed future initiatives, joint ventures and networking plans;
 - (iii) details of scientific publications acknowledging Charter Hall and the Raine Medical Research Foundation;
 - (iv) details of media, publicity and promotions acknowledging Charter Hall and the Raine Medical Research Foundation. Use of partner logos and media statements are to be approved by Charter Hall and Raine Medical Research Foundation prior to distribution; and
 - (v) an acquittal summary of financial expenditure.

9. Intellectual Property

Award recipients are required to comply with the Intellectual Property requirements as described in the Raine Priming Grant Conditions, at Clause 9: (<http://rainefoundation.org.au/funding/raine-priming-grants/>).

10. Acknowledgement

All publications and media arising from research undertaken during the term of the Award shall acknowledge the support provided by Charter Hall, the Raine Medical Research Foundation and the host institution.

The Raine Medical Research Foundation reserves the right not to make an award.